



# Foreign Affairs Manual

## 1 FAM – Organization and Functions

**Change Transmittal:** ORG-161

**Date:** September 11, 2006

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# **1 FAM 140 BUREAU OF EUROPEAN AND EURASIAN AFFAIRS (EUR) AND 1 FAM 330 BUREAU OF INTERNATIONAL ORGANIZATION AFFAIRS (IO)**

## **Changes**

1. **1 FAM 140, Bureau of European and Eurasian Affairs (EUR):** The Executive Director offices of the Bureau of European and Eurasian Affairs and the Bureau of International Organization Affairs have merged to become a Joint Executive Office (EUR-IO/EX); this change is reflected in those areas dealing with the Office of the Executive Director. Nonsubstantive changes have also been made throughout the subchapter in the interests of plain language.
2. **1 FAM 330, Bureau of International Organization Affairs (IO):** The Executive Director offices of the Bureau of International Organization Affairs and the Bureau of European and Eurasian Affairs have merged to become a Joint Executive Office (EUR-IO/EX); this change is reflected in those areas dealing with the Office of the Executive Director. Nonsubstantive changes have also been made throughout the subchapter in the interests of plain language.
3. **Change transmittal** has replaced the term, transmittal letter. Change transmittal was selected as being more appropriate in this age of electronic information transmission.

4. Revisions since the last update appear in *italic* and *dark magenta*. Other than formal titles, the italic and dark magenta will be removed the next time the material is updated. Only current changes will appear in italic and dark magenta. Italic and dark magenta provide an historical record of changes.
5. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

## Filing Instructions for Paper Copies

1. Remove and discard old subchapter 1 FAM 140 (issued under CT:ORG-155, 04-10-2006; 12 pages) and replace it with revised subchapter 1 FAM 140 (13 pages).
2. Remove and discard old subchapter 1 FAM 330 (issued under CT:ORG-137, 03-22-2005; 7 pages) and replace it with revised subchapter 1 FAM 330 (8 pages).
3. After inserting the material in the binder, insert this change transmittal immediately following the CT (formerly TL) checklist, then fill in the entry line for CT:ORG-161, and initial.

## Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal.

**(EUR and IO)**